Kathy Pavlovsky, CPA

Schedule C Business Worksheet

Business Name: _____

Business Address: _____

INCOME

		Amount
SALES	$	
OTHER INCOME	$	
	$	
TOTAL	$	

INVENTORY-COST OF GOODS SOLD

(For use only if you keep inventory items.
Otherwise, put all in "Expenses")

		Amount
Purchases	$	
Labor	$	
Materials	$	
Other Costs	$	
Ending Inventory	$	

HOME OFFICE EXPENSES

	Amount
Rent	
Mortgage Interest	
Property taxes	
Utilities	
Insurance	
Other Expenses	

Square footage of office _____

Total square footage of home _____

ALL EXPENSES (except vehicle)

		Amount
Advertising	$	
Commissions/fees	$	
Contract labor	$	
Employee benefits	$	
Insurance other than health	$	
Mortgage interest	$	
Interest - other	$	
Legal/professional fees	$	
Office expences	$	
Pension/profit sharing	$	
Rent - machinery	$	
Rent - other	$	
Repairs/maintenance	$	
Supplies	$	
Taxes/licenses	$	
Travel	$	
Meals - business	$	
Utilities	$	
Wages	$	

Other expenses:

	$
	$
	$
	$
	$
	$
	$
Total Expenses:	$

1099's are required if you paid services $600 or more

Did you send 1099's?

Yes ☐ No ☐

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NEW ASSETS/VEHICLES PURCHASED THIS YEAR OVER $2500

DESCRIPTION	NEW or USED	PURCHASE DATE	COST
			$
			$
			$
			$
			$
			$
			$
			$
		TOTAL	$

ASSETS/ VEHICLES SOLD IN THIS YEAR

DESCRIPTION	NEW or USED	SOLD DATE	SALE PRICE
			$
			$
			$
			$
			$
		TOTAL	$

VEHICLE EXPENSES (not included on page one)

Vehicle Actual Expenses	**Vehicle #1**	**Vehicle #2**
Repairs		
Maintenance /Parts		
Auto Fuel		
Registration/License		
Auto Insurance		
Other		
Interest on Vehicle Loan		
Mileage:		
Business Miles		
Personal Miles		
Total Miles		

*The IRS requires a mileage log

Total Income: $ _____

Total Expenses: $ _____